

PERSONAL DATA ERASURE REQUEST

1. Subject Identity:

Name and surname		Phone	
Home address		E-mail	

2. Category of Subject of personal data to which you belong:

(you can choose one of the following categories: employee in ALKALOID AD Skopje, applicant for employment, intern in ALKALOID AD Skopje, scholarship beneficiary, external collaborator under contract, subject to direct marketing, product user, shareholder, reporter of adverse drug reactions, visitor, etc.)

Category of Subject of personal data:
Your relationship with ALKALOID AD Skopje (in order to be able to respond to your request in a timely manner, please describe in more detail your relationship and contact persons in ALKALOID AD Skopje)

3. Reason for requesting your personal data to be erased

Pursuant to Article 21 of the LPDP¹, I request you to erase the personal data you hold upon me.
Due to the sensitive nature of the erasure of personal data in accordance with Article 21 of the LPDP, several conditions need to be met before considering the Request. Please state the reason why you want your personal data to be erased and submit appropriate documents to justify the Request
(Please tick the appropriate box)
<input type="checkbox"/> I consider that my personal data is no longer needed for the purposes for which it was originally collected and processed
<input type="checkbox"/> I no longer agree with the processing of my personal data
<input type="checkbox"/> I object to your processing of my personal data, in accordance with my right under Article 25 paragraph (1) of the LPDP
<input type="checkbox"/> I consider that my personal data is being processed illegally
<input type="checkbox"/> I consider that you are subject to a legal obligation that requires the erasure of my personal data
<input type="checkbox"/> I am a child, I represent a child or I was a child during the processing of personal data and I believe that my personal data has been used to offer me services of the information society

4. What personal data and information do you want us to erase?

Describe the personal data and information you want to be erased
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¹ Law on Personal Data Protection (Official Gazette of RNM no. 42/2020)

Documents that must be submitted in support of this Request

- proof of your identity²
 - documents justifying the erasure of data (see item 3 of this Request)
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Send the answer to this Request

- to my home address
- to my e-mail address

Signature _____	Date _____
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Important notes:

- ALKALOID AD Skopje reserves the right to refuse the execution of your request if it is against the legal regulations
- ALKALOID AD Skopje has the right to confirm your identity and may contact you for additional information necessary to identify your personal data and use all reasonable measures to determine your identity.
- ALKALOID AD Skopje will respond to your request as soon as possible, and no later than 30 days from the date of receipt of the request
- ALKALOID AD Skopje may charge a reasonable fee taking into account the scope, complexity, time of providing information or may refuse to act upon the request if the request is unfounded or excessive

² To be sure that we erase the personal data of the right person, we ask you to provide us with proof of your identity: ID card, passport, driver's license, birth certificate. Please provide us with a copy or scanned image of a document (do not send originals). If we believe that you are not the person you claim to be, we reserve the right to reject your request.